

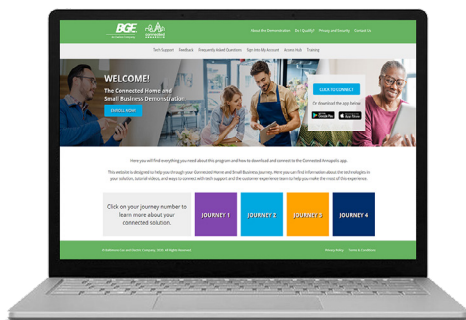
# Setting Notifications and Alerts

Notifications, also referred to as alerts, are how the Connected Annapolis app communicates certain events to you. For example, if you arm one of your sensors and it is tripped, you will receive a notification. You can customize your notifications to be sent as a text message, email, or app alert to your smart device. You can also choose any combination of these.

By default, when you set up your system for the first time, the email and phone number you provide is what is used to send notifications.

1. To customize your alerts, you will need to use the online portal.
  - Note that you can only change notification preferences from the online portal and not app itself.
2. To get to the online portal, go to **connectedannapolis.com** from a computer or device and click on “Access Hub.” You will use the same log-in credentials you use for the Connected Annapolis app to log in.
3. Once you are in the online portal, navigate to “Users and Account Info” from the left menu.
4. Once expanded, click the “Notifications Settings” link.
  - Here you will find several options to customize which types of alerts you receive.
5. Select which types of alerts you would like and save your settings by clicking the button at the bottom.
  - If you prefer to turn off all notifications, you can do that on this page as well.

## Technology Needed:



### Need Assistance?

Technical support is available daily from 6 a.m. - 10 p.m. ET

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